

MINUTES: of a Parish Council Meeting held in Guiting Power Village Hall on Wednesday 22nd January 2020 commencing at 7.45pm.

PRESENT: Parish Councillors: Lisa Rose (Vice-Chair), Else Ogden, Simon Gardner and Geoff Cuthbert

IN ATTENDANCE: Ruth Waller, Clerk
Eight members of the public were present

In the Chairman's absence, Cllr Rose chaired this meeting.

200122/1 The Chairman will formally ask if anyone is intending to record or film the meeting: There were no requests to record the meeting

200122/2 To receive and consider apologies for absence. Apologies were received and accepted from Cllrs Rimmer and Flaherty

200122/3 To receive Declarations of Interest on items on the Agenda. (Localism Act 2011). None

200122/4 To approve the minutes of the Annual Parish Council Meeting held on the 6th November 2019 in Guiting Power Village Hall. These were approved and signed as a true record.

20122/5 To receive comments and concerns from the public: Jenny from the Hollow Bottom introduced herself and stated the pub would like to become more involved with the community and help residents wherever it could.

200122/6 Matters arising from last meeting's minutes (Clerk's Report): The Clerk's report had been circulated to Cllrs prior to the meeting and its contents noted. Cllr Cuthbert noted that some of the names within the report were incorrect. The report would be amended and shown as a separate document on the Council's website.

200122/7 To receive resignation from Councillor Flaherty and agree next actions: Councillors accepted Cllr Flaherty's resignation which had handed in before Christmas due to re-location.
Action: The Clerk to inform CDC of this casual vacancy and the relevant notice would be issued.

200122/8 To co-opt a new Councillor onto the Council, following the Council's co-option procedure: Roger Swallow had volunteered to stand as a Councillor, filling the other vacant seat. Cllr Swallow was welcomed to the Council and the relevant forms completed and duly signed.

200122/9 To consider a response, if any to Cotswold District Council's Budget Consultation: Due to the Consultation dates, it was too late for the Parish Council to submit any comments on this consultation. However, it was agreed to put a notice on the Guiting Events website, including a link to the on-line consultation, and to encourage residents to respond, if they so wished.

200122/10 To receive update following Remembrance Service and Christmas Events: The Remembrance Service at Temple Guiting went well and about 40 people attended the Armistice Service at Guiting Power. Cllr Rose expressed thanks to Mike Edwards for his continued planning of these events.

On behalf of the Parish Council, Cllr Ogden thanked all those involved in the installation, lighting and ornamentation of this year's Christmas Tree on the Green. Guiting Amenity Trust were also thanked for donating the tree. The singing around the tree and the refreshments afterwards proved to be as popular as always.

200111/11 Highways update: Cllr Gardner reported that the fingerpost sign at the crossroads was still missing and causing problems for drivers. Several potholes were appearing on the Winchcombe Road. A resident also reported some pot-holes on the road leading to Foxhill.

Action: Clerk to locate potholes and report to GCC Highways.

200122/12 Quarry Stakeholder Meeting: To consider any comments to Temple Guiting PC prior to meeting: Council resolved not to submit any comments to Temple Guiting PC prior to the arranged Stakeholder meeting on the 29th January.

Action: Clerk to forward details of the meeting to Cllrs Rimmer and Gardner.

200122/13 To receive update regarding 2nd Phase of Playground Project: In Cllr Rimmer's absence, Cllr Rose provided a brief update regarding fundraising for the 2nd phase.

200122/14 Risk assessment update

- **Playground update** – Cllr Rose had completed the risk assessment checklist form. No concerns were noted although the zip-wire was found to be more audible than expected.

200122/15 To consider and note planning applications: No planning applications to be considered. It was noted that the application 19/04346/CLEUD Gyting Broc, Barton had been withdrawn.

200122/16 To approve updated Financial Regulations, in line with NALC guidelines: These were scrutinised and agreed. Particular inspection was made of pages 5 and 6 of the document. Council resolved to adopt these regulations without further amendment.

200122/17 To receive correspondence and agree response:

- Local Transport Plan: Council resolved not to respond to this but to include a notice on the website which would show times and dates of local Public events to which residents were encouraged to attend if they wished to find out more about this proposed Transport Plan.
- Minerals Local Plan for Gloucestershire 2018-2032: Inspectors Report: For noting only.
- GAPTC: Increase in subscription costs. Clerk advised this small increase of 1.9pence per electorate should be considered in the Parish Council's Budget calculations for 2020-21.

200122/18 Finances

- a) To approve current state of accounts: The accounts were approved and a bank reconciliation performed and signed.

GUITING POWER PARISH COUNCIL			
BANK RECONCILIATION AT 9th January 2020			
Period to 30th December 2019			
Lloyds Current Acc: 00896036			
		£	
Balance per statement		£	4,074.83
Outstanding receipts			
NIL		£	-
Less unrepresented chqs	£ 135.00		
	£ 144.00		
	£ 12.75		
	£ 109.80		
		£	401.55
Balance		£	3,673.28
Scottish Widows Acc			
Balance per statement		£	2,927.32
Outstanding receipts			
NIL		£	-
Less unrepresented chqs			
NIL		£	-
Balance		£	2,927.32
Total Balance			<u>£6,600.60</u>
Cash book Summary			
Opening Balance 01.04.19		£	4,218.21
Add receipts to date		£	8,523.72
Less payments to date		£	9,068.65
Cash Book Balance		£	3,673.28
Balance per Scottish Widows acc		£	2,927.32
Reconciled Balance			<u>£6,600.60</u>
Balance to carry forward			<u>£6,600.60</u>

GUITING POWER PARISH COUNCIL - BUDGET vs EXPENDITURE FOR 2019-20									
		Actual	Antic.	Antic. Total	Remainder	Actual	Antic.	Total	
	Budget	Spend	Spend	Spend	of Budget	Income	Income	Income	
	2019/20	to	from	to	+ / -	to	from	to	
		31.12.19	01.01.20	31.03.20		10.12..19	10.12.19	31.03.20	
Precept	3585.00					3585.00	0.00	3585.00	
Council Tax Support Grant	0.00					0.00	0.00	0.00	
Bank interest	1.00					0.00	1.00	1.00	
VAT refund	160.00					350.37	581.83	932.20	
Donation	625.00					625.00		625.00	
Donation	20000.00					3963.35		3963.35	
TOTAL	24371.00								
Staff Costs	2221.00	1334.55	984.00	2318.55	984.00				
Admin expenses	250.00	78.08	130.00	208.08	41.92				
Insurance	600.00	545.35	0.00	545.35	54.65				
Audit Costs	280.00	164.95	80.00	244.95	35.05				
Defibrillator costs	75.00	0.00	75.00	75.00	0.00				
Meeting room hire	280.00	135.00	145.00	280.00	0.00				
Subscriptions	250.00	73.48	75.00	148.48	101.52				
Training	275.00	20.00	100.00	120.00	155.00				
Maintenance costs	350.00	144.00	206.00	476.00	206.00				
Donations	0.00	50.00	-50.00	50.00	-50.00				
section 137	0.00	0.00	0.00	0.00	0.00				
Equipment	500.00	68.50	431.50	500.00	0.00				
Newsletter	80.00	69.15	39.99	80.00	0.00				
Playground	5125.00	4093.85	0.00	4093.85	1031.15				
Xmas Tree	50.00	0.00	50.00	50.00	0.00				
VAT Paid	160.00	932.20	60.00	992.20	60.00				
Other	570.00	625.00	0.00	625.00	-55.00				
Annual Assembly	50.00	25.00	0.00	25.00	25.00				
Reserve (playground)	1212.91	0.00	0.00	0.00	1212.91				
TOTALS	12328.91	8359.11	2326.49	10832.46	3802.20	8523.72	582.83	9106.55	
Reserves as at 1.4.18				£ 5,164.41					
Income during year				£ 9,106.55					
Plus Scottish Widow acc (Reserve)				£ 2,926.76					
Expenditure during year				£ 10,832.46					
Minus Playground funds held in reserve				£ 1,130.71					
Antic. reserves at year end (inc Scot Widows)				£ 5,234.55					
Balance to carry forward				£ 2,307.79					

- b) To consider proposed budget, as circulated to Cllrs: Council agreed there were no further amendments to the budget agreed at November's meeting. Minute Ref: 191106/21b
The precept to be requested from Cotswold District Council for 2020-21 was confirmed as £3,656.70.

c) The following payments were approved:

Payments made between meetings -				
Chq no	Payee	Purpose	Auth	Chq value
772	PATA	Payroll Sep-Dec	GPC	£12.75
773	Mrs R Waller	Salary Sep-Dec		£508.04
774	HMRC	Tax		109.8
The following payments to be approved:				
Chq no	Payee	Purpose	Auth	Chq value
775	Community Heartbeat	Defib Annual Support	GPC	£156
776	Roger Swallow	Christmas Tree Lights		£39.98
777	Royal British Legion	Remembrance Wreath		£30

200122/19 To appoint an Internal Auditor for 2019-20: Following the Clerk's advice, Council resolved to appoint GAPTC as Internal Auditor.

200122/20 For Information only:

- The Toilet in the Churchyard would be open in April and will be a public facility.
- A resident raised a query relating to the Compere Snell Trust. The relevant information was found and it was confirmed that this Charity was no longer registered.
- 4th February, 10am – Presentation by FWAG in the Village Hall
- The churchyard is almost full. It was requested that an agenda item for the next meeting is included to consider the possible extension of the burial yard.
- Clarification for next year's Christmas tree also to be included as agenda item.

200122/21 Closed Item: Clerk's appraisal: No concerns raised. Clerk to remain on SSP 9 with 4hrs p/w allocated. The Clerk stated she hoped to attend a conference held by SLCC in February.

The next meeting date of the Parish Council was confirmed as 18th March 2020, commencing at 7.45pm.

The Chairman concluded the meeting at 9.05pm and thanked everyone for their attendance.

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Chairman

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Date