



**For the health and well-being of our Parish Councillors, staff and local community and to follow Government guidelines, all Parish Council meetings will be held remotely until further notice.**

**Guiting Power Parish Council will be using Zoom to facilitate the holding of these meetings and these will be recorded by the Clerk for minute-taking purposes only.**

**Should any resident wish to submit a question or comment to the Parish Council, could this please be emailed to the Clerk at [guitingpowerpc@gmail.com](mailto:guitingpowerpc@gmail.com) no later than 5pm on the day of the meeting (13<sup>th</sup> May 2020).**

**Should any member of public wish to be part of the meeting, here is the link to the meeting:**

**Ruth Waller is inviting you to a scheduled Zoom meeting.**

**Topic: Ruth Waller's Zoom Meeting - GPPC**

**Time: May 13, 2020 07:30 PM London**

**Join Zoom Meeting**

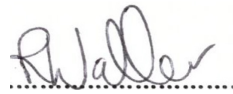
**<https://us04web.zoom.us/j/76682764365?pwd=SGk0UW9PRzdoeWVUMG5BM0dtNkhldz09>**

**Meeting ID: 766 8276 4365**

**Password: 018273**

### To Members of the Council

Councillors are hereby summoned to the **Annual Meeting of the Parish Council via Zoom Video Conference on Wednesday the 13<sup>th</sup> May 2020 at 7.30pm** to transact the following business:



RWaller, Clerk to the Council

..6<sup>th</sup> May 2020

Date

*Members of the public are welcome to attend and are invited to address the council at item 7 on the agenda.*

- 1) To elect the Chairman of the council for the year 2020/21 and to receive the new Chairman's Declaration of Acceptance of Office.
- 2) To elect the Vice Chairman for the council year 2020/21 and to receive the Vice Chairman's Declaration of Acceptance of Office.
- 3) To receive and consider apologies for absence.
- 4) To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).
- 5) To approve the minutes of the Parish Council Meeting held on the 12<sup>th</sup> March 2020 in Guiting Power Village Hall.
- 6) To receive Clerk's Report circulated prior to the meeting and agree actions
- 7) To receive comments and concerns from the public. ***Due to the current COVID-19 emergency, this meeting is being held virtually. If you have any matter you wish to bring to the Council's attention, it would be appreciated if you could email this to the Clerk at [guitingpowerpc@gmail.com](mailto:guitingpowerpc@gmail.com) before 5pm on the day of the meeting.***
- 8) To review this Council's eligibility for the General Power of Competence.
- 9) To approve the Internal Auditor's report carried out on the 8<sup>th</sup> April 2020 and to note recommendations
- 10) To note the following delegated decisions:
  - i. Postponement of the Annual Parish Meeting due to Government restrictions (25<sup>th</sup> March)
  - ii. Closure of the Play area – following Government guidelines and advice from GPFA
  - iii. Setting up of an informal Community Support Group for Guiting Power residents
- 11) To receive update regarding 2<sup>nd</sup> Phase of Playground Project (Cllr Rimmer), incl. agreement of 5-year lease with Guiting Manor Amenity Trust for the Playground and payment of £5 for the lease of this land.
- 12) To consider and note planning applications and to agree future representations via email (During current COVID-19 restriction)
- 13) To delegate authority to the Proper Officer in consultation with Councillors by electronic means or telephone, to make decisions on behalf of the Council, where such decisions cannot reasonably be deferred. This will enable any necessary measures required for the Council to continue functioning and for benefit and safety of its community during COVID-19 restrictions – as per NALC guidelines.
- 14) Finances
  - a) To approve End of Year Accounts - March 2020 (as circulated)
  - b) To approve current statement of accounts and bank reconciliation (as circulated)
  - c) To approve payments and note receipts (see attached table)
  - d) To note that the AGAR timing had been postponed due to Covid-19 virus. The external auditors, PKF Littlejohn had notified the Parish Council to receive and approve the AGAR at their next full Council meeting so that the accounts could be publicised in September and submit the completed AGAR to the external auditors by October