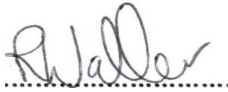


**To Members of the Council**

Councillors are hereby summoned to the **Annual Parish Council Meeting** at the Village Hall on Thursday the 16th May 2019 at 7.45pm for the purpose of transacting the following business.



RWaller, Clerk to the Council

7<sup>th</sup> May 2019

Date

*Members of the public are welcome to attend and are invited to address the council at item 22 on the agenda following the statutory annual meeting business that the Parish Council will conduct first.*

- 1) **To elect the Chairman of the council for the year 2019/20 and to receive the new Chairman's Declaration of Acceptance of Office.**
- 2) **To elect the Vice Chairman for the council year and to receive the Vice Chairman's Declaration of Acceptance of Office.**
- 3) **The Chairman will formally ask if anyone is intending to record or film the meeting.**
- 4) **To receive and consider apologies for absence.**
- 5) **To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).**
- 6) **To approve the minutes of a Parish Council Meeting held on the 14<sup>th</sup> March 2019 in Guiting Power Village Hall.**
- 7) **To co-opt any Councillors onto the Parish Council (2 seats are vacant)**
- 8) **To confirm that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption.**
- 9) **To approve the internal auditor's report carried out on the 1<sup>st</sup> May 2019 and to note recommendations.**
- 10) **To consider and approve the Annual Governance Statement (Section 1 of the Annual Return) for 2018-19.**
- 11) **To consider and approve Section 2 of the Annual Return for 2018-19 and to sign off the end of year accounts for 2018/19.**
- 12) **To review eligibility for the General Power of Competence.**
- 13) **To review and adopt the Parish Council's Code of Conduct.**
- 14) **To review and adopt the revised 2019 Standing Orders for Guiting Power Parish Council.**

- 15) To review and adopt the Financial Regulations for Guiting Power Parish Council.
- 16) To review the Council Asset Register.
- 17) To review the Parish Council's risk assessment.
- 18) To review the Parish Council's internal control policy.
- 19) To review the Council insurance policy cover is adequate. To approve insurance provider for forthcoming year.
- 20) To confirm that the Clerk is on SCP salary scale 20.
- 21) To consider if any other Parish Council policies need reviewing.
- 22) To receive comments and concerns from the public.
- 23) Matters arising from last meeting's minutes
- 24) Playground Update – routine maintenance inspection update (ROSPA) from Cllr Rose.
- 25) Fete: To ensure all PC insurance requirements will be fulfilled by the Social Group.
- 26) Highways Update:
  - i) Further information and update relating to proposed Weight restriction
  - ii) Any other Highways matters
- 27) To consider and note planning applications and agree responses:

For consideration :

  - i) 19/01670/TPO | T1 - Ash - Reduce large laterals to stop extreme weighting, unusual growth (central leader snapped out years ago, dead wood in centre of canopy) T2 - Large Ash leaning towards Annex - Reduce up to 30 % and 20% Thin of canopy (subject to how the reduction comes out) T3 - Dead Ash and the back of the group - remove due to failed tree | Tally Ho Barn Cloud Hill Guiting Power Cheltenham GL54 5TY
  - ii) 19/00421/FUL | Change of use from Class B2 (stone cutting only) (Ref CD.2755/B) to B2 (general industrial) /B8 (storage & distribution) | The Palace Castlett Street Guiting Power

For noting: 19/00784/FUL | New vehicle access | The Old Mill Pond Land To The North Of The Dyers Guiting Power Gloucestershire: Application withdrawn

Enforcement: No enforcements to note at present
- 28) To receive correspondence and agree response

**29) Finances**

- To approve payments and note receipts  
Precept payment (1<sup>st</sup> installment) received from Cotswold District Council of £2637.00.

| Payments made between meetings - none made |                            |  |                   |            |
|--|----------------------------|--|-------------------|------------|
|  |                            |  |                   |            |
| The following payments to be approved      |                            |  |                   |            |
| Chq no                                     | Payee                      | Purpose                                      | Auth              | Cheq value |
|  | ROSPA                      | Play safety inspection                       | PHA 1875, s.164   | £82.20     |
|  | GAPTC                      | Internal Auditor Fee                         | LGA 1972 s.150(2) | £164.75    |
|  | Guiting Power Social Group | Refreshments for the Annual General Assembly | LGA 1972 s.150(2) | £25.50     |
|  | Came & Company             | Insurance                                    | LGA 1972 s.111    | TBC        |
|  | D. Rimmer                  | Printing of Newsletter                       | LGA 1972, s.143   | £39.99     |

\*

**29) For information only**

*NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.*

**30) To confirm the next meeting dates of the Parish Council**