

**PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL  
MEMBERS OF GUITING POWER PARISH COUNCIL**

**To Members of the Council**

Councillors are hereby summoned to the **Annual Parish Council Meeting** at the Village Hall on Wednesday the 9th May 2018 at 7.30pm for the purpose of transacting the following business.



.....  
K Sales, Clerk to the Council

2<sup>nd</sup> May 2018

.....  
Date

*Members of the public are welcome to attend and are invited to address the council at item 22 on the agenda following the statutory annual meeting business that the Parish Council will conduct first.*

- 1) **To elect the Chairman of the council for the year 2018/19 and to receive the new Chairman's Declaration of Acceptance of Office.**
- 2) **To elect the Vice Chairman for the council year and to receive the Vice Chairman's Declaration of Acceptance of Office.**
- 3) **To receive and consider apologies for absence.**
- 4) **To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).**
- 5) **To remind members to update their Declarations of Interest if their circumstances have changed.**
- 6) **To note and accept Councillor Broad's resignation.**
- 7) **To approve the minutes of a Parish Council Meeting held on the 14<sup>th</sup> March 2018 in Guiting Power Village Hall.**
- 8) **To confirm that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption.**
- 9) **To approve the internal auditor's report carried out on the 5<sup>th</sup> May 2018 and to note recommendations.**
- 10) **To consider and approve the Annual Governance Statement (Section 1 of the Annual Return) for 2017-18.**
- 11) **To consider and approve Section 2 of the Annual Return for 2017-18 and to sign off the end of year accounts for 2017/18.**
- 12) **To review eligibility for the General Power of Competence.**
- 13) **To review and adopt the Parish Council's Code of Conduct.**

- 14) To consider and adopt the revised 2018 Standing Orders for Guiting Power Parish Council.
- 15) To review and adopt the Financial Regulations for Guiting Power Parish Council.
- 16) To review the Council Asset Register.
- 17) To review the Parish Council's risk assessment.
- 18) To review the Parish Council's internal control policy.
- 19) To review the Council insurance policy cover is adequate. To approve insurance provider for forthcoming year.
- 20) To confirm that the Clerk is on SCP salary scale 21.
- 21) To consider if any other Parish Council policies need reviewing.
- 22) To receive comments and concerns from the public.
- 23) Matters arising from last meeting's minutes
- 24) Playground Update – routine maintenance inspection update from Cllr Rose.
- 25) Fete - To ensure all PC insurance requirements will be fulfilled by the Social Group.
- 26) Highways Update. Cllr Rimmer to report back from meeting with Highways Inspector. Items covered included:
- 27) To discuss and approve Defibrillator training.
- 28) Dog Fouling Report – Cllr Rosebalde to report.
- 29) To update Council on the latest General Data Protection Regulations.
- 30) To re-consider 'Job Centre Near Me' link on website.
- 31) To consider and note planning applications and agree responses:
  - For consideration  
No applications to consider.
  - For noting  
**Tinkers Barn – possible breach of planning conditions:**  
Enforcement  
No enforcements to note at present
- 32) To receive correspondence and agree response
- 33) Finances
- 34) For information only - NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.