

To Members of the Council

Councillors are hereby summoned to a **Parish Council Meeting** at the Village Hall on Wednesday the 1st March 2017 at **7.30pm**



.....
K Sales, Clerk to the Council

22nd February 2017

.....
Date

Members of the public are welcome to attend and are invited to address the council prior to the meeting or at Item 4 in the Agenda

AGENDA

1. **To receive apologies for absence. Cllr Powell and ?**
2. **To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).**
3. **To approve the minutes of the Parish Council meeting held on the 18th January 2017.**
4. **To hear representations from the public regarding any item on the Agenda.**
5. **Matters arising from the last Minutes**
 - New logo being rolled out across all parish council's documentation.
 - Replacement of 'Not Suitable for HGV' signs with 'ACCESS ONLY' signs being considered by Highways.
 - Resident's request for '20 is plenty, sign at Castlett Street – awaiting sign from Highways.
 - Liner for salt bin at the Old Bakery purchased, awaiting delivery.
 - Information on rural crime in the parish submitted to GAPTC for the Police & Crime Commissioner.
 - Buckingham Palace nomination submitted.

6. To consider and note planning applications and agree responses:

For consideration

For noting

Proposed removal of the Telephone Box at The Guest House, Guiting Power (GL54 5TZ) - 01451850211.
Cotswold District Council have objected to the application. BT confirmed box would not be removed.

Enforcement

7. **Footpath Warden – update**
8. **Playground Management – update**
9. **Highways Update**
 -

10. Guiting Watch update
11. To confirm arrangements and budget for the Annual Assembly on the 15th March 2017.
12. To confirm the Parish Council meeting dates for 2017/18.
13. To discuss the proposed memorial bench and costs.
14. To confirm Clerks hours are at 4 hours per week.
15. To review Scottish Widows Account following the reduction in interest rate charges and to look at possible other accounts including the Easy Access Business Saver from The Cambridge Building Society.
16. Finances
 - 16.1. To receive current state of accounts and bank reconciliation.

BANK RECONCILIATION AT 31st January 2017				
Period to 31st January 2017				
Lloyds Current Acc: 00896036		£		£
Balance per statement - 31.01.17		£	6,622.80	
Outstanding receipts				
		£	-	
Less unrepresented chqs				
	658	£	134.72	
		£	134.72	
Balance		£	6,488.08	
Scottish Widows Acc*				
Balance per statement - 01.04.16		£	2,918.04	
Receipts				
Interest paid @ 1.07.16		£	2.91	
Interest paid @ 01.10.16		£	2.94	
Interest paid @ 01.01.17		£	2.06	
Less unrepresented chqs				
NIL		£	-	
Balance		£	2,925.95	
Total Balance				£9,414.03
Cash book Summary				
Opening Balance 01.04.16		£	6,372.56	
Add receipts to date		£	4,120.70	
Less payments to date		£	4,005.18	
Cash Book Balance @ 31.01.17		£	6,488.08	
Balance per Scottish Widows acc		£	2,925.95	
Reconciled Balance				£9,414.03
* Statements only received every three months				

GPPC EXP vs BUDGET 2016-17		GUITING POWER PARISH COUNCIL							
AS AT 28.02.17			Actual	Antic.	Antic. Total	Remainder	Actual	Antic.	Total
	Budget		Spend	Spend	Spend	of Budget	Income	Income	Income
	2016/17		to	from	to	to date	to	from	to
			28.02.17	01.03.17	31.03.17	+ / -	28.02.17	01.03.17	31.03.17
Precept	3250.00						3250.00	0.00	3250.00
Council Tax Support Grant	183.00						183.00	0.00	183.00
Bank interest	0.00						0.00	0.00	0.00
VAT refund	160.00						383.53	0.00	383.53
Other							304.17	0.00	304.17
TOTAL	3593.00								
Staff Costs	1700.00		1767.19	-67.19	1700.00	-67.19			
Admin expenses	350.00		274.07	75.93	350.00	75.93			
Insurance	430.00		447.76	0.00	447.76	-17.76			
Audit Costs	200.00		280.00	0.00	280.00	-80.00			
Meeting room hire	200.00		122.50	77.50	200.00	77.50			
Subscriptions	250.00		160.49	89.51	250.00	89.51			
Training	275.00		178.93	96.07	275.00	96.07			
Maintenance costs	400.00		207.00	193.00	400.00	193.00			
Donations	600.00		0.00	600.00	600.00	600.00			
section 137	0.00		0.00	0.00	0.00	0.00			
Equipment	200.00		0.00	200.00	200.00	200.00			
Newsletter	120.00		73.98	36.99	110.97	46.02			
VAT Paid	160.00		118.63	41.37	160.00	41.37			
Other	20.00		324.17	0.00	324.17	-304.17			
Annual Assembly	100.00		50.46	49.54	100.00	49.54			
Reserve (playground)	1212.91		0.00	0.00	0.00	1212.91			
TOTALS	6217.91		4005.18	1392.72	5397.90	2212.73	4120.70	0.00	4120.70
Reserves as at 1.4.16					£6,372.56				
Income during year					£4,120.70				
Plus Scottish Widow acc (Reserve)					£2,923.89				
Expenditure during year					£5,397.90				
Playground funds held in reserve					£1,212.91				
Antic. reserves at year end (inc Scot Widows)					£6,806.34				

16.2. To approve payments and note receipts

Payments made between meetings - none made				
The following payments to be approved				
Chq no	Payee	Purpose	Auth	Cheque value
	PATA	Payroll services – Jan-Mar 2017	LGA 1972 s.111	22.50
	D Rimmer (paid on behalf of PC)	British Bins Ltd - Liner for grit bin at The Old Bakery	LA 2011 ss 1-5	162.00
	GAPTC	'Preparing for Audit' Course	LGA 1972 s.111	12.50
	K Sales	Clerk's Salary - March	LGA 1972 s.112 (2)	165.08
	K Sales	Clerk's salary – April 2017*	LGA 1972 s.112 (2)	176.79
	E Ogden	Christmas Tree & decorations	LA 2011 ss1-5	67.02
	ICO	Data Protection renewal	LGA 1972 s.143	35.00

* post-dated chq as no meeting in April

17. To receive correspondence and agree response

18. For information only

NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.